



**KAWARTHA
CONSERVATION**

Discover • Protect • Restore

KAWARTHA CONSERVATION USE ONLY FILE # _____

277 Kenrei Road
Lindsay, Ontario
K9V 4R1
Phone: 705.328.2271

Fax: 705.328.2286
Email: permits@kawarthaconservation.com

REQUEST FOR INFORMATION

<u>Owner:</u>	
Name:	Telephone:
Street:	Cell Phone:
City:	Postal Code:
Email:	

<u>Applicant/Inquirer:</u>	
Name:	Telephone:
Street:	Cell Phone:
City:	Postal Code:
Email:	

<u>Location of Subject Property:</u>		
Municipality:		
Township:	Lot:	Concession:
Municipal Address:	Registered Lot:	Registered Plan:
Tax Roll Number:		

YOU MUST PROVIDE THE FOLLOWING INFORMATION IN ORDER FOR US TO COMPLETE THE INFORMATION REQUEST:

1. Location of the property in relation to roads (i.e. distance from known intersection).
2. A sketch map/survey to show the existing and proposed structures on the property with dimensions and setback distances.
3. Details of the type and intended location and use of any proposed fill, construction, or watercourse alteration.
4. A description of the purpose and the methods to be used in carrying out the proposed works or alteration.

<u>Describe Proposed Work/Activity:</u>
<input type="checkbox"/> Construction: <i>Describe Type of Structure</i>
<input type="checkbox"/> Filling or Grading: <i>Describe the Purpose of Filling or Grading</i>
<input type="checkbox"/> Other: <i>Describe Activity</i>

Is the owner of the property aware of this inquiry? <input type="checkbox"/> Yes <input type="checkbox"/> No	Is a site visit requested (additional fee will apply)? <input type="checkbox"/> Yes <input type="checkbox"/> No
Is this inquiry the subject of an offer to purchase? <input type="checkbox"/> Yes <input type="checkbox"/> No	Do we have permission from property owner to enter property for site visit? <input type="checkbox"/> Yes <input type="checkbox"/> No

I, _____ declare that the information provided above is accurate to the best of my knowledge. By signing this application, I agree to allow KRCA staff to enter onto the subject property as part of the review process, except if this is an inquiry for an offer to purchase.

_____ Date

_____ Authorized Agent/Owner

_____ Inquirer

PLEASE NOTE: INFORMATION YOU PROVIDE ON THIS FORM IS COLLECTED BY KAWARTHA CONSERVATION IN ACCORDANCE WITH THE *Municipal Freedom of Information and Privacy Protection Act (MFIPPA)*, AND WILL NOT BE USED FOR ANY PURPOSE OTHER THAN THAT WHICH IS NECESSARY TO PROCESS YOUR REQUEST FOR INFORMATION.

Please refer to Kawartha Conservation's Fee Schedule for applicable processing fee, which is payable at the time the inquiry is submitted to this office.